

# The Melvin Corporation

534 East Nelson Street  
Lexington, VA 24450

540-463-3693  
melvincorp@embarqmail.com

## Washington and Lee University Microfridge Lease Agreement

To reserve your Microfridge, complete this form and return with your full payment to The Melvin Corporation. Payments received by August 15, 2008 will be installed prior to the first day of classes. If your payment is received after August 15, 2008, the Microfridge will be installed within the first two weeks of the academic year.

Students Name \_\_\_\_\_  
Home Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_  
Home Telephone # (\_\_\_\_) \_\_\_\_\_ Student's cell # (\_\_\_\_) \_\_\_\_\_  
Dorm Assignment \_\_\_\_\_ Room Number \_\_\_\_\_  
School e-mail Address \_\_\_\_\_ Roommate's Name \_\_\_\_\_

Microfridge Rental: \$189.00 + \$9.45 sales tax = \$198.45

### Payment Options:

\_\_\_ **Check** made payable to The Melvin Corporation for \$198.45

\_\_\_ **Credit Card** (check one) \_\_\_ Visa \_\_\_ Master Card

Card # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Exp. Date \_\_\_\_\_ / \_\_\_\_\_

Signature Authorizing Charge of \$198.45 to The Melvin Corporation  
\_\_\_\_\_

*It is the responsibility of the leasing student to understand and acknowledge the terms and conditions outlined below:*

Full payment must accompany the order and will be processed upon receipt. Returned checks or credit card charge backs will result in a \$25.00 service charge.

The lessee(s) shall be responsible for the general upkeep of the Microfridge. At no time shall sharp instruments be used for the purpose of removing ice accumulation. The lessee(s) shall agree to reimburse The Melvin Corporation for any and all damage to the unit.

The Lessee(s) shall be responsible for having the Microfridge **defrosted, clean, dry and ready for pick-up at the end of the school year**. A \$25.00 cleaning fee will be charged for units returned unclean.

The unit must have all the original parts intact. The replacement costs for the parts are as follows: refrigerator shelf \$10.00; microwave plate \$15.00; microwave ring \$10.00; ice cube tray \$5.00; and scraper \$5.00. Lessee agrees to pay for replacement of parts not returned with the unit.

It is the responsibility of the student to notify the Melvin Corporation if they are leaving school or changing rooms (melvincorp@embarqmail.com or call 540-463-3693 during regular business hours). If the unit is not available for pick-up, the lessee(s) will pay the replacement cost of \$500.00 for the rental unit.

Refunds will be granted for the first 30 days less a \$40.00 processing fee.

The lessee acknowledges that the Microfridge unit requires a grounded three-prong outlet. If your room does not have a proper outlet, a grounded adapter must be used. If an extension cord is used, it must be a three prong extension cord with a wire gauge no thinner than #18 wire.

I, the lessee, understand and agree to the terms of this agreement.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Printed Name \_\_\_\_\_